This guide will help you set up your DakStats<sup>®</sup> software to report scores and statistics using the Web-Sync<sup>®</sup> service. If you have any questions about registering or setting up the Web-Sync service, please email <u>dakstats@daktronics.com</u>.

## **Before You Start**

### Requirements

- 1. Internet access on the DakStats computer.
- 2. Windows<sup>®</sup> 98 or higher
- 3. A registered copy of DakStats, Ver. 4.06 or higher.

# **DakStats Setup**

Please read the following hints to ensure that data is being entered properly. Refer to the quick guide/manual for the specific sport for more information about setting up seasons and games, as well as entering scores and stats.

### Helpful Hints

#### **Opponent Stats**

When recording stats for a game, you should enter team totals for your opponent if you want your defensive stats to be correct. It is not necessary to input individual stats for your opponents. Only your opponent's team totals will be synced. When your opponent syncs, the individual stats are posted.

### **Entering Text**

The data you enter in DakStats will be visible online. Your stats will look better with proper capitalization and spelling. Please avoid using ALL CAPS.

### **Player Rosters**

Choose the player position from the drop list rather than typing your own description.

### Season Schedule

It is a good idea to check your schedule after Web-Syncing to ensure that your records are correct.

# **Assign Team Codes**

Team codes are necessary to correctly identify the teams when synchronizing. All teams using the Web-Sync are already entered in DakStats and have team codes assigned to them.

- **1.** Go to **Configure > Teams**.
- 2. Select the current *Season*.
- 3. There are 3 options when adding teams or codes:
  - **a.** If you need to add a new team that is a member of your league, click the **Via List** button.
  - b. If you need to assign a code to a team you already created, select that team from the list on the left and click Look Up ID/Code.
  - c. If you need to add a team that is not a member of your league, click Add New. Enter the appropriate team information and then click Look Up ID/Code. Click Select as a Non-Member School. Skip to Step 7.

Configure Teams Teams exist inside a season. Eac Via List button to add teams that	h season will contain its own unique set of teams. Hint: Use t have NJCAA or NAIA affiliations.
First Select Season then choose the team:	Team Location (used to uniquely identify the team):
Alabama Southern Bishop State North Delaware State University	□ Disable Team □ Show Disabled Teams □ Emaile (check this box for women's teams)
Santo Domingo State University	Nickname: Alabama Southern
	Abbreviation ALS
	Coach
	IDs/Codes Assigned by National Uffice
	College ID: 1718 League ID: 3827
	Add New Team Add New Team May Import May Via List DakStats
🖀 Add New 🗙 Delete 🔲 Sa	ve 🖸 Cancel Close



**4.** In the *Look Up League ID* window, select your *League*. If the team you are trying to select is not a member of your league see step 2c to set the team code as a non-member team.

L	Look Up League ID							
Find a team's league id Use this dialog to help set the appropriate Team Code and League ID. This fields are used to uniquely identify teams when reporting stats to a conference or league office.								
League					j u	pdate Teams	<ul> <li>✓</li> </ul>	<u>S</u> elect
	##	Abbrev	Team	City	St	College ID	Team Code	Mascot
	1 ▶	ALS	Alabama Southern	Monroeville	AL	1718	DAK1548	
	2	BIS	Bishop State	Mobile	AL	1718	DAK1549	

- **5.** Teams are in alphabetical order. Highlight the team you would like to add from the list and click **Select**. If you are still unable to locate the team, see Step 2c to set the team code as a non-member team.
- 6. Click **OK** on the "Team successfully added" message. This message won't appear if you clicked **Look Up ID/Code**.
- 7. The team you selected is now in the team list. Make sure all team information is correct. You may change any of this information except the *Team Code*.
- **8.** Close the *Configure Teams* window or repeat steps 1-7 to add additional teams as needed.

### Add a Profile

**1.** To create a new Web-Sync profile, go to **Web-Sync > Setup**.



2. On the DakStats Web Synchronization window, click Add Profile.

Dakstats web synchronization				
Upload your stats to team's stats. Make s before syncing. The	een to rep a central wet sure you have Team Code a	ort stats to the lea osite. Use this option to the correct profile (seas and Password will be prov	gue web automatica on and tea vided by yo	is <b>ite.</b> Ily report you am) selected ur league.
Select Web-Sync Profile: On-Line Help	URL Season Team Team Code Password			
Advanced Features (Merge, Opp Rosters)		Synchronize	$\checkmark$	Done

**3.** On the *Configure Web-Sync Profile* window, select your league. If your league is not in the list, click **Update League**.



Configure Web-Sync Profile	×
Edit Web-Sy To synchroniz which league upload stats of	nc Profile e stats over the web, we need to know: your team belongs to, which season to uut of, and which team's stats to upload.
Profile Name: Demo995eason Bishop State Full Sync Select Association / League:	
Select Season (season stats to upload): Demo39Season Select Team (team stats to upload):	
Bishop State Team Code (set in the Team Configuration S DAK1549	vreen):
Email: (used to contact team in case of stats sample@email.com	discrepancy)
Profile Type Full Web-Sync (Web-Sync and Webc Retrieve Only Web-Sync (Webcast or Single Game Web-Sync (limited Roste Tourney host Web-Sync (limited Roste	ast) Ileague Id: Is) Verify Tournament Ist
X Delete	V Done

- **4.** Select the *Season* and a *Team*. Both of these must be setup beforehand through the appropriate **Configure** menus.
- 5. Enter your e-mail address.
- 6. Select Full Web-Sync.

*Note:* **Retrieve Only Web-Sync** is for teams that Webcast to the Web-Sync site.

- 7. Click **Save** and then click **Done**. This will be your profile for the entire season.
- 8. Repeat this step for any other teams that will be using the Web-Sync. (Ex: Men's and Women's teams are Web-Synced separately)

### Web-Sync Season

With the Web-Sync set up, follow the 4 simple steps below. Web-Syncs should be performed as soon as possible after every game.

**1.** To start the Web-Sync, go to **Web-Sync > Web-Sync Season**, and then select the appropriate profile from the list.



- **2.** Enter your *Password* provided by DakStats. If you do not have your password, e-mail <u>dakstats@daktronics.com</u> with your league and school name.
- **3.** Click **Synchronize** button. The gray box will display the status of the Web-Sync.
- 4. Click **Done** when the sync is finished.



DakStats Web Synchronization	×
Upload your stats to a ce team's stats. Make sure before syncing. The Tea	n to report stats to the league website. entral website. Use this option to automatically report your you have the correct profile (season and team) selected am Code and Password will be provided by your league.
Select Web-Sync Profile:       On-Line Help         Demo39Season Bishop State Full Sync       Image: Comparison of the sync state for the sync state for the sync state for the sync state sync state sync sync state for the sync state and Internet connection speed.       Image: Comparison of the sync state sync sync sync sync sync sync sync sync	URL http://dakstatssync.dakstats.com/DakStats Season Demo99Season Team Bishop State am Code DAK1549
Advanced Features (Merge, Opp Rosters) 2 Comps BIS at NDSU 07/22/09 04:31 PM Pbp Incomplete ALS at BIS 07/22/09 04:51 PM Pbp Incomplete	Synchronize Solutions Done Sync Schedule Sending Data 2 Competitions were Updated. Sync Statistics Step 1 of 1 (100 competitions). Updating Scores Updating Period Total Stats Updating Opponent Period Total Stats Updating Opponent Period Total Stats Updating Goals Updating Penalties Updating Penalties Updating Penalties Updating Penalties Sending Data Web-Sync Overall Record: 0-0 Succesfully completed the sync. Thank You!!!

*Note:* The following steps do not occur each time a team Web-Syncs:

- **1.** When Web-Syncing for the first time, a window will appear asking to verify the team and gender. Click **Yes** if it is correct.
- **2.** DakStats will download last year's roster to compile career reports. You will then see the *Problem Resolving Player* window.
- **3.** There will be a name in the gray box at the top of the window. Select the same player from the roster in white and click **Select**. If the player in gray is no longer with the team, choose **Add New**.
- **4.** After the roster has been resolved, the *Configure Rosters* screen will appear. Highlight any player that is no longer on the team (added from step 3) and click **Delete**.
- 5. Click Close when finished.

### Web-Sync Game

- 1. With a competition opened, go to **Web-Sync > Web-Sync Game**.
- **2.** Type in your *Password*.
- 3. Click Sync Single.
- 4. Click **Done** when finished syncing the competition.

## **Advanced Features**

- 1. To access the advanced features, go to Web-Sync > Setup.
- 2. Select a profile, and enter your *Password*.
- 3. Click the Advanced Features button.

Web-Sync Advanced Features					
Advanced Web-Sync Features This screen allows you to download other member school's team roster, merge competitions and resolve player ids.					
Download Opponent's Roster Select Team (whose roster you wish to download)					
Merge Competitions Use this option to merge duplicate competitions.					
Reconcile Career Player Ids Use this option if your player's career stats seem incorrect on the Web-Sync site.					
Set Webcast Links Use this option to show the webcast link next to your team's competitions on the Web-Sync site.					
V Done					



### Downloading Rosters

Choose your opponent from the drop down list and click **Download**. DakStats will download the most recent roster that was Web-Synced by the opponent. If the opponent has not Web-Synced during the current season, the previous year's roster will be downloaded instead.

Alternate methods to download rosters:

• With a competition open, click on the **Web-Sync** menu and select either **Download Visitor Roster** or **Download Home Roster**.

Web-Sync	Webcast	Help
Setup		
Web-Syr Web-Syr	nc Season nc Game	•
🗸 Retrieve	rosters on	open
Download Visitor Roster		
Download Home Roster		

• From the main DakStats screen, select a *Season* and a *Team*, and then click **Download Roster**.



*Note:* Downloading an opponent's roster only works for other teams who use the Web-Sync service. Teams must first be added to the current season by going to **Configure > Teams**.

### Merging Competitions

Games will occasionally be duplicated if not created properly. DakStats will ask the user to merge these games during the sync.

*Note:* The merging process may be avoided by creating each game with the correct date, home and visiting team, and start time. When both teams will be syncing, be sure that each team has matching information.

- 1. Click **Merge**. In the *DakStats Web-Sync Merge Competitions* window, the list on the left shows possible duplicate games. After highlighting a game on the left, similar competitions will appear on the right. Double headers appear as possible duplicates because of the same date.
- If the game on the left is the same as the competition on the right, highlight the game on the right and click Merge.
   Once all duplicated games have been merged, click Done.





### Reconcile Career Player IDs

Reconciling player IDs is vital for compiling career stats. The following steps will assist you in correcting errors and matching player IDs if an error was made during the Web-Sync process.

- 1. Click Career IDs.
- The current roster is on the left. Last year's roster is on the right. Match up each player using the drop down lists on the right. Select New Player for new players to the team.
- **3.** Players that are matched up correctly will appear in white. Mismatched players or new players will appear in yellow. Players may be mismatched because of misspellings on one of the rosters, or a last name has been changed.
- 4. Once all players are reconciled, click **Done**.

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¥	Cancel	Season 🗌	NAIA MBA 2007		/ n	lone
~	Cancer	Team	Bluefield College			one
#	Current Roster		Previous Years Roster (Click to Edit)	Curld	Prev Id	
1	Barton, Bobby		Janney, Bruce	13469	13469	1
2	Capone, Billy		Harris, Van	13468	13468	
3	Christensen, Josh	ı	Smith, Matt	6243	6243	
4	Coats, Lowell		Kitts, Zac	6242	6242	
5	Cox, Matt		New Player	15491	0	
6	Cross, Daniel		Keeler, Clinton	6241	6241	
7	Davis, Robbie		New Player	15489	0	
8	Deal, Brian		Rosario, Alex	13464	13464	
9	Fridley, Tyler		Baker, Stephen	2344	2344	
10	Hagee, Jon		New Player	15490	0	
11	Harris, Van		Brown, Timmy	13460	13460	
12	Howell, Donald		Rodriguez, Javy	13459	13459	
13	Lee, Ben		Fridley, Tyler	13458	13458	
14	McClure, Phil		Bryant, Lee	13461	13461	
15	Mellor, Jacob		Capone, Billy	2351	2351	
16	Mines, Mark		New Player	15486	0	
17	Mueller, Billie		New Player	15488	0	
18	Pace, Chad		New Player	15487	0	
19	Ruark, Christian		Cox, Matt	6246	6246	
20	Smallwood, Kyle		Mueller, Billie	13463	13463	

### Set Webcast Links

This window lets users select which competitions should include a link to a Webcast from the Web-Sync schedule page.

- 1. Click Webcast Links.
- **2.** For each competition that will feature a Webcast by you or your opponent, change the *Webcast* value to **Yes**.
- 3. Click Done when finished.



#### To Enable the Web-Sync Webcast:

- 1. Go to Webcast > Configure.
- **2.** Click on the **Web-Sync** tab.
- 3. Click Enable Web-Sync, and then click Apply and OK.

Note: Do not change the default URL address.

DakStats Webcast Properties	×
DakStats Webcast   CSTV Webcast   Web-Sync   GameCast	
Enable Web-Sync	
The Web-Sync Webcast is only used by teams that use the Web-Sync Statistics Service from Daktronics. Enabling this option will submit your scores and webcast to your team's Web-Swnc site.	
Post Settings	
URL: www.dakstatssync.dakstats.com/dakstatssync/dakstatssync.dll?WebCast2	
Port: 80 Default Port Set Default	
Authentication Settings	
Use Anonymous Access	
daktronics	
Version: 2.2.4.2	
OK Cancel Apply Help	

